**Our Daily Routine**

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| **Time** | **Activity** |
| 8:30am | Breakfast club opens (free play, breakfast if required) Staff set up. |
| 9:00am | Children arrive, they are encouraged to put their bag and coat in their named box, along with their lunch box on the shelf. The children then find their name and self-register and can then choose where they would like to play. |
| 9:15am | Register |
| 9:20-10:45am | Free play |
| 9:30-9:45am | 1-1 workstation time for specific children |
| 9:45-10:15am | Rolling snack is open |
| 10:00am | Free play continues/ Outdoors opened up |
| 10:30am | Nappy changing (see rota for member of staff) |
| 10:45am | Tidy up time |
| 11:00-11:15am | Key group time. |
| 11:15-11:45am | Free play outside. |
| 11:45-12:00am | Story or singing |
| 12:00pm | Some children leave and arrive |
| 12:00-12:15pm | Table activities |
| 12:15pm | Register and hand washing |
| 12:20-1:00pm | Lunchtime. All packed away by 1pm. |
| 1:00-2:30pm | Free play inside and outside |
| 2:00-2:15pm | Nappy Changing |
| 2:15-2:30pm | Tidy up inside/outside. |
| 2:30pm | Snack time |
| 2:45-2:55pm | Stories and song time |
| 2:55-3:00pm | Children collect bags and coats and sing goodbye song. |
| 3:0-3:30pm | Some children leave to go home. OSC children play on the carpet. |